

**GENERAL SESSION MEETING MINUTES**

Monday, May 12, 2025 | 9:30AM – 12:00 PM

Alameda County Social Services Agency (Eastmont)**Maxwell Park Room**

6955 Foothill Blvd, Suite 143 (First Floor)

Oakland, CA 94605

ACA Commissioners Present

Laura McMichael-Cady (Chair)
 Michael Goetz
 John Schinkel-Kludjian
 Denyse McCowan
 Barbara Price

Commissioners Absent

Bobby Arte Grant (Vice Chair) – Unexcused
 Priscilla Banks - Excused

County of Alameda Staff Present

Rhoda Turner
 Diarra Piggue
 Kim Fogel
 Jennifer Stephens-Pierre
 Janet Weisman
 Connie Soriano
 Janine Carlson
 Deborah Cooper
 Janine Carlson
 Sonya Frost
 Amritpal Gill - virtual

Item	Discussion / Action Item
A. CALL TO ORDER	Meeting called to order at 9:37am Roll Call of Commissioners Quorum achieved.
B. APPROVAL OF MINUTES	Motion to accept meeting minutes from 4/14/2025 (M) Laura McMichael-Cady (S) John Schinkel-Kldjian
C. COMMENTS FROM THE PUBLIC	None.
D. COMMENTS FROM THE ACA CHAIR	- Chair McMichael-Cady announced that Commissioner Malul has officially resigned, effective April 19. - She also noted that two new commissioner appointments are currently in progress. - Commissioner McMichael-Cady stated that she attended the California Senior Legislature Rally Day and brought back a list of their legislative priorities, which was included in the agenda packet.



E. PRESENTATION Topic: Caregiver Supports and Respite Care Organizaition: Family Caregiver Alliance	<i>Presentation from the Family Caregiver Alliance</i> ○ Norell Wheeler, Family Consultant, discussed the importance of caregivers, outlining their key responsibilities and highlighting the challenges they encounter.
F. AREA PLAN UPDATE	Kim Fogel, Management Analyst, presented and explained the Area Plan update.
G. AAA DIRECTOR'S REPORT	<i>Jennifer Stephens-Pierre, AAA Director shared the following:</i> Administrative: ▪ Jennifer noted a lingering issue regarding Commissioner Grant's attendance. She has contacted the seating entity, Supervisor Bass, to (1) notify them of the attendance concern and (2) provide them the opportunity to follow up directly with Commissioner Grant. An update on this matter is still pending. ▪ There were two resignations in the past 30 days: Commissioner Boykins' term expired, and Commissioner Malul submitted a resignation. ▪ It was noted that Helen Mayweather is scheduled to be appointed as a new commissioner effective tomorrow. ▪ Jennifer shared that Adult and Aging Services has a presence at the county fair each year. Opportunities are explored for the Area Agency on Aging (AAA) to showcase its programs and services at the event. Jennifer asked for the Commission's support and assistance in staffing and promoting AAA's presence at the fair. ▪ New Staff Introduction: The Commission was informed that Abigail Katz has joined as a Program Specialist. She is currently attending new staff orientation and will be formally introduced to the Commission in July. ▪ It was noted that Jennifer is scheduled to interview for the Senior Nutritionist position on Wednesday.


Program/Contracts:

- It was reported that the Administration for Community Living (ACL) has been dissolved and its functions have been transitioned to the Department of Health and Human Services (HHS).
- Jennifer mentioned that there continues to be opportunities for advocacy, which she has been sharing on a rolling basis.
- Jennifer stated that they are partnering with the Department of Rehabilitation at the state level to help address some of the identified concerns.
- There is no update at this time regarding the relocation to Hayward.
- It was announced that AAA will be holding their very first direct nutrition course, *Eat Smart, Live Strong*, tomorrow virtually.

RFP:

- Jennifer stated that she will hold off on discussing the RFP at this time, as a training on the topic is scheduled for July.

Healthy Living Festival:

- Jennifer discussed the Healthy Living Festival, scheduled for the end of September at the Oakland Zoo. She is seeking opportunities for the AAA to be engaged and for the ACA Commission to participate in the event.

AAA Monitoring:

- Jennifer mentioned that while many requirements have been met, the team is struggling to fulfill the remediation requirements for 3C, which is the nutrition program. The challenge is due to the absence of a senior nutritionist.
- Jennifer stated that they are currently in the process of a fiscal audit. She met with the audit team and stated that they are actively working through the identified items.



	Annual Providers Meeting: ▪ Jennifer explained that the Annual Providers Meeting, originally scheduled for last week, was cancelled and will need to be rescheduled.
H. NOMINATION COMMITTEE	<i>Commissioner Goetz provided an overview of the meeting.</i> ○ Met on April 14th. ○ It was acknowledged that the nominating staff had assigned tasks related to the two positions: Chair and Vice Chair. ○ <i>The nominee for Chair was Laura McMichael-Cady, and the nominee for Vice Chair was Denyse McCowen. The reasons for their nominations were presented and explained during the meeting.</i>
I. SUBCOMMITTEE REPORTS	Executive Committee: Commissioner Laura McMichael-Cady shared the following: The committee met and planned the agendas for the May and July meetings. ○ It was noted that there will be no Executive Committee meeting in May due to the Memorial Day holiday. ○ Speakers have been confirmed for the next two meetings. Public Relations: Commissioner Laura McMichael-Cady shared the following: ○ The committee met earlier today. ○ They are currently planning the next newsletter. ○ Initial discussions have begun regarding the organization of another webinar. Legislative: ○ The committee met on May 9. ○ Kim Fogel, Management Analyst, presented an overview of the legislative priorities that the committee had reviewed. The presentation highlighted the items of particular interest to Commissioner Price. ○ The next steps include the Legislative Committee meeting again to determine six or seven legislative priorities to focus on.



ALAMEDA COUNTY ADVISORY COMMISSION ON AGING

6955 FOOTHILL BOULEVARD, SUITE 300
OAKLAND, CA 94605

	○ With Commissioner Malul's recent resignation, there is now an opening for another member to join the committee. ○ It was noted that Management Analyst Kim Fogel and Director Jennifer Stephens-Pierre will provide administrative support to the Legislative Committee. ○ Commissioner Schinkel has agreed to join the Legislative Committee. Service Delivery: ○ The Service Delivery met on April 14th. ○ Commissioner Goetz provided an overview of the Service Delivery Committee meeting, including a summary of the conversation Commissioner Banks had with Supervisor Marquez regarding lines of communication. ○ Commissioner McCowen provided a report on the two sister site facilities visited in Fremont: the Age Well Center at South Fremont and the Age Well Center at Lake Elizabeth. She noted that while their newsletters are coordinated, each center maintains its own distinct approach and identity.
J. ORAL COMMUNICATIONS/PUBLIC COMMENT	○ On June 16th The Dept Adult & Aging Services will be hosting the Scam Jam at the San Leandro Senior Center, beginning at 9:00 a.m. ○ The Area Agency on Aging Area Plan Update- Public Hearing is scheduled to be held on June 6th at the San Leandro Library. ○ The ACA will be on summer recess with no meeting scheduled for June. The next meeting will be held on July 14.
K. ADJOURNMENT	Meeting adjourned at 11:43 am.