



Alameda County Human Relations Commission

Meeting Minutes for



Wednesday, March 25, 2026, 6:30 P.M. to 8:00 P.M.

Attendance by Commission Members:

Present:

- Shamsa Rafay, Chairperson – District 2
- Loc Nguyen, Vice Chair – District 1
- Liliana Blanco, Member at Large – District 3
- Tejinder Dhani (TJ) – District 1
- Marie Gilmore – District 1
- Rayna Lett – District 3

Absent:

- Anita Battle, Secretary/Treasurer – District 3
- Smile Dhir – District 2
- Miguel Dwin – District 5
- Prem Pariyar – District 5

Meeting Minutes

1. Call to Order, Roll Call, and Welcome

The meeting was called to order at 6:44 P.M.

2. Review and Approval of Minutes

Motion to Approve Minutes: Commissioner TJ

Second: Commissioner Marie

Vote: Motion approved unanimously

3. Commission Announcements and Updates

- No updates from commissioners

4. Updates on Previous Meeting Items

- Mandatory AB 1234 Ethics training, email sent from Clerk of the Board's office
- Brown Act Training – April 22nd during the regular commission meeting
- Working Meal from Panera will be what we will be ordering for April, May, June - we can explore switching to another company after those months. Will receive a second option as a possible vendor.
- Scholarships for students or nonprofit organization: Review of email sent informing commission of approved line items that budget can be spent on, new line items cannot be added to the already approved budget due to time constraints.
 - Funds cannot be disbursed to previously agreed upon non-profits as it would require Board of Supervisor approval, with a minimum 7-week lead time.
 - An ad hoc committee can be created to make decision about the current budget.
- Social Services Agency Staff will follow up on:
 - Check if a purchase order can be set up to purchase blankets for the homeless.
 - Social Media Training offered by Alameda County.

Motion to create and ad hoc bylaws committee: Commissioner Shamsa

Second: Commissioner Marie

Vote: Motion approved unanimously

5. Fiscal year 2026- 2027 Human Relations Commission Budget Planning

Motion to approve 2026-2027 Human Relations Budget with the line items and amounts set during the meeting: Commissioner Marie

Second: Commissioner Liliana

Vote: Motion approved unanimously

6. 2026 Retreat Planning

Motion to create and ad hoc Retreat Planning Committee: Commissioner Liliana

Second: Commissioner Loc

Vote: Motion approved unanimously

- Social Services Agency Staff will work to set up retreat location and purchase order for food
- Retreat work: Commissioners came up with a list of preferred dates (May 9th and 30th), location (Hayward location preferred) and goals and retreats.
- Goals of retreat set: Mission Statement revision, Pillars of Advocacy (areas of concern), team building

7. 2025 – 2026 Budget Expenditure Plan

Motion to use \$7,000 on promotional material from the budget for the Human Relations

Commission: Commissioner Marie

Second: Commissioner Loc

Motion to create and ad hoc Retreat Planning Committee: Commissioner Liliana

Vote: Motion approved unanimously

- Promotional materials to be purchased: Pens, Notebooks, booth tablecloth, fan, tote bag (clear bags), banner with county/commission logo.
- If needed, an ad hoc committee can be created to make decisions on this fiscal year's budget expenditures

8. Agenda Building

Updates from March meeting

9. Public Comment

No public comment

10. Appreciations, Closing, and Adjournment

Meeting adjourned at 8:15pm